**GRAFTON EDUCATION FOUNDATION**

**ANNUAL BOARD OF DIRECTORS MEETING**

**The Hogan Residence**

**July 24, 2018**

**7:00 p.m.**

**APPROVED**

1. **Call to Order – Chris Hogan**

The meeting was called to order by Chris Hogan at 7:02pm

1. **Introduction of Guests - All
Board of Directors Present:** Tammy Taylor, Amanda Olejniczak, Ann Roskos, Tracy Brogelman, Joanne Ward, Michelle Bigler, April Shanks, Mike Donahue, Renee Riddle

**Board of Directors Excused:** Lisa Tagliapietra, Tammy Taylor, Mike Cibulka

**Members Present:** Mary Helen Hogan, Erin Schumaker, Sean O’Brien, Bob Hoffman

**Guests Present:** None

1. **Minutes of Previous Board Meetings (June)**

The meeting minutes from June were approved

1. **Treasurers Report – Ann Roskos**

The June statement provided by the GEF treasurer was approved by board members.

1. **GEF Board of Directors Recruiting**

Donor Tools for recording donations for Soupor Bowl and Seeds to Harvest

Member that wants to donate some time vs. being on the board of directors

1. **GES Salvage Project update**

10 4x4 sections of the GES Wood Floor salvaged

7 for GEF Soupor Bowl Auction

Atlas is looking at the wood to see if he likes it. If they use the wood they will make a donation to the GEF.

Banner from GES taken down for us to use for GEF

1. **Grant Proposal Guidelines & Bylaws Update Changes**3rd Monday instead of 2nd Tuesday

If a position becomes vacant in the middle of a GEF year, we can elect (as a majority vote amongst the board of directors) a person into the position. The official election would take place at the beginning of the next GEF year.

Only one signature is needed on official GEF documents

The revisions to the By-Laws were approved by the Board of Directors

The GEF mission statement was changed. The changes were approved by the Board of Directors. These changes reflect a more specific definition of the grants which GEF supports.

We want to delete the Board Member requirements from the website

1. **2018-2019 Color Blast Insurance Questions**

Insurance is through the company which handles planning the event

Our insurance policy covers Portrait in the Park and Soupor Bowl, also general liability

We should not need any additional insurance

Tuesday June 4th, 2019 with PWSB to be the sponsor again

Any ideas for increasing sponsorship, please discuss with Lisa T.

Ann received $500 which we are confirming is the sponsorship from Kohl’s

1. **Portraits in the Park September**

VIP – Lisa LaMaster contacted to set up event in September

We will set up a rain date later in September

Chris will contact Lisa to coordinate a date

Flyers and posters – Lisa creates from a template and will distribute

Have ready by Aug 21-22 registration dates for families to see

1. **Soupor Bowl Discussion**

Looking into other locations

Grafton Bowl (Renee) but charging $1000 for the event plus $3 per drink for their tickets (the Cedars charged us for the drinks which came to about $1400 – waived bowling and rental fee)

Nonprofit fee at many other locations was $500

Can we play up the Super Bowl instead of Bowling and have in a new location? Trivia – teams? Keeping close to Bowling or Football will keep from changing logo.

Rental company may have bowling or football games that we can bring in

Aug 8th @ 7:30pm at Waterstreet Brewery 🡪 goal to get more community members involved

Chris and Mike will talk with the Brewers to see what donations/packages we could get

Would the surrounding businesses give coupons for dinner or drinks before the event, or donate a percentage of their service for the evening?

Erin will contact Jeff Nelson to discuss possible needs for the Fund-a-Need

1. **Seeds to Harvest**

Green envelopes are in storage, Bob will get them and donation envelopes to Tracy

Updates to the pamphlet are being made by Tracy

Photo release forms and stuffing envelopes are areas where Tracy will need help (possible help from NHS)

We will try to use the Wooden apple basket made by GHS students

1. **School Board Meeting Updates – Ann Roskos**

WIAA may realign the conferences again

$83000 grant to cover security measures at all schools

Kennedy and Woodview on track with construction project

GHS is behind schedule

GES is scheduled to be torn down next week

1. **Additional Committee Reports - All**Staff Donation form given out at the teacher’s first week back to school

Chris will talk with the teachers to introduce GEF and the grant process

The forms will be stuffed into each teacher’s mailbox without individual labels

Casual Day donations will continue. If teachers donate extra, Chris will give them a pair of Lee jeans

1. **Other Matters - All**

Registration sign up – email sign up, 2 hour time slots (Doodle) Registration will be at GHS from 7:30-11:30, 12:00-3:30 on the 21st and 12-4, 4:30-7 on the 22nd

Don’t forget to attend your scheduled School Board meeting – you will be responsible for informing the attendees about what GEF does, update the Board on GEF fundraisers

Erin will talk with the schools about getting the School Supply Pack set up for upcoming years now that schools and supply lists are streamlined

1. **Adjournment**

The meeting was adjourned at 8:48 pm