**GRAFTON EDUCATION FOUNDATION, INC.**

**BOARD OF DIRECTORS MEETING**

**January 12, 2016**

**APPROVED**

GHS Library

1. **Call to Order**

Mike Cibulka called the January meeting of the Grafton Education Foundation to order at 7:03 p.m. This is a regular meeting of the Board of Directors.

Directors Present: Tracy Brogelman, Mike Cibulka, Mike Donahue, Kerry Feutz, Kathy Korb, Julia McNally, Renee Riddle, April Shanks, Tammy Taylor, Jennifer Teunissen, Karen Walton, Joanne Ward, and Marjean Westphal

Directors Excused: Bob Hoffman

Directors Absent:

Members Present: Mary Helen Hogan, Sean O’Brien, Mike McMahon and Josephine Maehl.

1. **Introduction of Guests**

No guests are present at this meeting.

1. **Minutes of Previous Board Meeting**

The minutes from the December Board of Directors meeting were presented. A motion was made and seconded to approve the minutes with the noted corrections. The motion carried 13 – 0.

1. **Treasurer’s Report – Mike Donahue**

Income and expenses were reviewed for December by Mike Donahue.

There is approximately $65,000 in assets and equity. Fund a Need programs have been broken down into separate service lines.

GHS casual Friday and Citgo money has come in.

Treasurer’s Report was accepted.

1. **Recap of School Board Meetings – Julia McNally**

Building Project will be going to referendum in April.

Referendum committee is being formed to develop community communications.

1. **Seeds to Harvest – Jennifer Teunissen**

Jen is looking for new chair for this committee. Meetings start in May and typically occur monthly.

Bob is working on the thank you ad for the news graphic and Ozaukee press. Discussion held on importance of including thank you notices every year.

Decided to run Thank you ad in May to coordinate with the awarding of the grants.

1. **Donor Tools** – After Soupor Bowl, names will be added of Business

Sponsors so ongoing tally of donations can be maintained.

1. **Soupor Bowl Event – Mike Cibulka**

Registration site will go live tomorrow $35.00 or $40.00 for walk-ins.

Discounted price for school district staff. After 9:30 - $10.00 admission. Advertising will be done at High School Basketball game.

All sponsors have returned for the most part. Looking for a fund a need sponsor to be directed at “Fab Lab” piece of equipment.

Kohl’s has made a donation and are providing 5 volunteers.

“Gesture” will be handling online auction and handling registration.

John Sladky will be back as soup captain. All soups will be delivered warm. One soup per restaurant/and one dessert.

 Schedule:

 6 pm Doors open

 7 pm Bowling starts

 6 – 7 Live entertainment – Erin Hogan

 6 – 9 soup available

 8:15 Heads or Tails game

 Golden Apple – 90 available

 Every box has a prize $20 per box

 8:30 – 9:30 Voice auction followed by Reverse Raffle

 Open Bowling

 Reverse Raffle will be streamed live.

Set up Thursday Night 5:30 – 6 table set-up/room set-up. Friday from noon on.

Online auction will go live the week before.

School soup drive – week of 25th – all schools will participate.

Sponsor tickets will be utilized. Reminder to all GEF Members to wear name tags.

Discussion on online and live auction ideas.

Volunteer shirts have been ordered.

1. **GHS Experience -**

Offerred to current 8th graders to tour departments, clubs, and activities.

Wondering if GEF would like to participate and have a table.

Mike C will coordinate participation at event.

 Email sign up

 Donation envelopes

1. **Communication via google and slack**

Google Docs – graftonfoundation@gmail.com

 Password – greenapple

Each Committee chair should create folder and organize materials by year.

Slack –

Messaging sorted into channels, public or private or direct communication.

All information is searchable.

Julia will send out link to try out program is free. Non-profits receive full program at no charge.

 Topic will be brought back at a future meeting.

1. **Other Matters**

Grant docs are available – deadline is March 1.

Grant evaluation review forms due by Feb 1.

1. **Adjournment**

A motion was made and seconded to adjourn the meeting at 8:29 pm. Motion carried unanimously.

Respectfully submitted

Kerry Feutz

Secretary