**GRAFTON EDUCATION FOUNDATION**

**ANNUAL BOARD OF DIRECTORS MEETING**

**GHS Room A19(1st Floor)**

**May 7, 2018**

**7:00 p.m.**

**UNAPPROVED**

1. **Call to Order – Mike Donahue**

The meeting was called to order by Mike Donahue at 7:03pm

1. **Introduction of Guests - All**

**Board of Directors Present**: Tammy Taylor, Amanda Olejniczak, Ann Roskos, Tracy Brogelman, Renee Riddle, Joanne Ward, Michelle Bigler, April Shanks, Lisa Tagliapietra, Mike Donahue, Chris Hogan

**Board of Directors Excused**: Mike Cibulka

**Members Present**: Mary Helen Hogan

**Guests**: None

1. **Minutes of Previous Board Meetings (March and April)**

March and April 2018 meeting notes were approved

1. **Treasurers Report – Ann Roskos**

$1750 in sponsorship have been received for Color Blast

<$2000 sign up payments received

Restricted assets ($2000 for flexible furniture needs to be discussed with Topher; $3000 from US Bank – per Mike Cibulka this can be moved from restricted assets)

Tracy will get Ann the donations for Casual Friday at GHS by year end

Treasurers Report was approved

1. **GEF Board of Directors Resignations**

Kerry Feutz, Karen Walton and Kathy Korb have resigned effective immediately

1. **GEF Board of Directors Elections**

Lisa Tagliapietra and Chris Hogan have sent in their applications.

These two individual’s nominations to GEF Board of Directors were approved.

1. **2018 Grant Committee Report and review of Grants**

$60000 was previously approved

$3947.45 more was requested from the grant committee

The extra money for grants was approved by the GEF Board members

Collaborative student desks and microscopes were not approved, unfortunately, as the guidelines were not met. These grants will be brought to Jeff Nelson’s attention so that he can alter the budget accordingly as these are needs for the district. GEF is trying to fund innovative wants as opposed to the needs in our schools. An understanding of how curriculum dollars are spent within the district would be important for Board members to ensure we are appropriately funding grants.

Discussion was had to adjust the due date of the Grant Proposals to ensure that the Grant committee can review the grants and discuss these with Jeff Nelson and the district (can we collaborate on certain needs for the schools/teachers/district).

1. **GEF By-Law Review committee**

Mike would like to have a group of board members to meet to make necessary changes.

Michelle, Chris, Mike, Ann, and Bob will form this committee.

The committee will also review the changes made to the Grant Proposal worksheet, as well as the role of the teacher liaisons within GEF.

1. **Grant Proposal Guidelines proposed changes**Ann worked on adjustments to the Grant Proposal Guidelines to ensure all teachers in the district have full understanding on how our grants are awarded

These changes should be reviewed by the grant committee and by-law committee prior to approval

Moving forward the past president will not serve as the head of the grant committee

A head of the committee will be nominated from the current Grant committee

1. **2018 Color Blast – Lisa Tagliapietra 5/21/18**

12 sponsors - $9100 total so far

Digital edge to make posters

T-shirts with logos are being designed

Booster Club doing food for event

Pick up can be done early at PWSB

Doug Arendt has about 100 students for the National Anthem

Race packet to have GEF info sheet and GEF information yard signs to raise awareness with attendees (Renee will help with yard signs)

About 300 registered at this point

1. **Prize Patrol 5/21/18**

7:30am start at GHS, wear green or your polos

Tammy will order the checks for the award winners

Renee and Tammy will order balloons and apples

Media will be notified so that there will be coverage at the event

1. **District gift discussion and action**

Discussion focused on requests which may not meet our grant guidelines but stays true to the GEF mission and vision. Can gifts be possible from the GEF to support our district?

We may be able to find sponsors that will help fund money (through GEF) in order to make some of the grants that are not approved by GEF still happen in the district?

If the GEF offers gifts, it was suggested that a certain dollar amount is set on each gift (or a set amount annually). It was also suggested that each school within the district can receive a certain amount in gifts annually. One suggestion was that any amount over $10000 must go through Grant Proposal process.

If the guidelines for the Grant Proposals are changed, most requests through the district should fall under the guidelines of the GEF Grants. Then approval would be at the discretion of GEF Grant committee and dependent on available GEF funds.

1. **School Board Meeting Updates - Josephine Maehl**

No updates at this time

1. **GEF Officer Elections**

Chris Hogan was nominated as the 2018-2019 President

Michelle Bigler was nominated as the 2018-2019 President Elect

Ann Roskos was nominated as the 2018-2019 Treasurer

Amanda Olejniczak was nominated as the 2018-2019 Secretary

All nominations were approved by the GEF Directors

1. **Additional Committee Reports - All**GES Salvage Project: May 29th – Jake Knox and Lisa T. will go in to get items

On June 4th, Lisa will need help from GEF members from 5:30-8:30 (the auction closes at 7:30pm). GES and the district will be handling the advertising.

1. **Other Matters - All**

More promoting of the Fund-A-Need may be beneficial to raising more money for the district

It would be beneficial for Jeff Nelson to know the Fund-a-Need now, as opposed to late in 2018 for budgetary planning purposes (based on a meeting with some GEF directors)

1. **Adjournment**

The meeting was adjourned at 8:48pm