**Grafton Education Foundation Board of Directors Meeting**

Grafton High School

Room #14

September 17, 2018

7:00 PM

**APPROVED**

1. **Call to order- Chris Hogan**

The meeting was called to order at 7:05pm by Chris

1. **Introduction of guests- All**

**Board of Directors Present:** Tammy Taylor, Amanda Olejniczak, Ann Roskos, Tracy Brogelman, Joanne Ward, Michelle Bigler, April Shanks, Mike Donahue, Lisa Tagliapietra, Chris Hogan

**Board of Directors Excused:** Renee Riddle, Mike Cibulka

**Members Present:** Mary Helen Hogan, Erin Schumaker, Karen Powell, Bob Hoffman

**Guests Present:** None

1. **Minutes of previous Board Meeting**

The minutes from the August meeting were approved by the board of directors

1. **Treasures Report- Ann Roskos**

Income statement revenue $412, expenses of $50

Portraits brought in $210 at the end of August

The financial statements were approved by the board of directors

1. **GEF Board of Directors application/expectation document-Chris H/Bob**

On our website, there is a link that is password protected

One of the documents which is password protected is “Expectations of the Directors of the GEF”

It was determined to have Sean move this document to a different website tab so that interested/prospective members could be aware of the expectations – Bob will talk with Sean

1. **GES Salvage Project Update- Lisa T**

All donation items will be for the Soupor Bowl – all discussion will wait until closer to the event

1. **Updated Grant Proposal & Bylaws Changes/Gift proposal document- Mike Donahue/Bob H**

The grant proposal and bylaw changes – will be distributed at the next meeting

There will also be a second document for gift proposals, will parallel the grant proposal – still working on this

1. **Seeds to Harvest—Tracy B**

Tracy gave a demonstration of the casting screen and tablets that the Communication Arts department at GHS received as a grant from GEF

Digital Edge printed postcard letters (extra 250) – will be stored with Tracy at GHS

Photo release forms were gathered by Mary Helen Hogan

Past donor envelopes are prestuffed and addressed by Digital Edge but need note and letter

Members are encouraged to add a note – signature only needed if you know the business/donor

Amanda and Tracy will get Seeds To Harvest donation checks from GHS mailbox, log in donor tools, and then passed to Ann

1. **Donor tools—Amanda**

Bob informed the group that we have run out of “tags” (ex: “Past donors 2017”)

We will buy new tags, Bob will coordinate with Amanda

\*October update: Bob found out that we cannot buy tags so he adjusted/cleared up one tag

1. **Portraits In The Park update - Chris H/Lisa L**

Chris will update us at the next meeting

1. **Soupor Bowl Discussion- Erin Schumaker**

Group has already been sending out letters to past donors

Flexible seating done for elementary school

Trivia Night for elementary schools will do a Fund A Need for the outdoor learning space

John Long Middle School Fund A Need would be technology to do a news broadcast each morning (ie: green screen, etc.)

The high school has requested a fund a need for the store, which would be run by the students 🡪 we could own the store (approx. $10,000).

Sell school supplies, Grafton District spirit wear, bumper stickers, etc.

One question about the store would be who gets the profit from the store (could GEF get a percentage back?)

The high school would also like to redo the auditorium – there would be potential to sponsor seats, etc.

A vote was made, all in favor, to have the Fund A Need support the Store at GHS

The Soupor Bowl will be at the Grafton Pub – it should be remodeled by January

1. **Flex Furniture Testimonials—Tammy**

Flex furniture reached a number of people in the district

It was recommended that we get some video testimonials to discuss the impact of this furniture (along with other grant recipients) to air at Soupor Bowl

1. **GHS Performing arts sponsorship & GHS Microphone request**

GHS page or sponsorship to support performing arts entire 2018-2019 season

Still need $24224 to get new microphones

If we support the microphone request, then we get sponsorship rights

Could we get district and community to match or contribute if we give $10000-15000

Need microphones by October for performances

A vote was made, and approved by all board of directors, to support the microphone request in the amount of $12,000 (half of the remaining need) with request to be gold member sponsor

Chris will send out email to the music department to let them know of the gift

1. **School Board Updates- GEF Board member/Jo Maehl**

Construction update: GES needs WE Energies to shut off gas

Security updates and cameras

GEF members have not been introduced and not given a time to discuss GEF updates - Chris will discuss with Jeff

1. **Additional Committee Member Reports – School registration table**

Include GEF pamphlets at each school’s registration table so that parents can pick that up

1. **Adjournment**

The meeting was adjourned at 8:20pm.